



Please ask for Brian Offiler
Direct Line: 01246 345229
Email committee.services@chesterfield.gov.uk

The Chair and Members of
Chesterfield and District Joint
Crematorium Committee

4 December 2015

Dear Councillor,

Please attend a meeting of the CHESTERFIELD AND DISTRICT JOINT CREMATORIUM COMMITTEE to be held on MONDAY, 14 DECEMBER 2015 at 3.30 pm in Committee Room 3, Town Hall, Chesterfield, the agenda for which is set out below.

AGENDA

Part 1(Public Information)

1. Declarations of Interest by Members and Officers relating to items on the Agenda
2. Apologies for Absence
3. Minutes of the Joint Crematorium Committee held on 21 September, 2015 (Pages 3 - 6)
4. Schedule of Meetings - Days and Times
5. Estimates of Revenue Expenditure and Income for Years ending 31 March 2016 onwards (Pages 7 - 22)
6. Local Government Act 1972 - Exclusion of the Public

To move "That under Section 100(A)(4) of the Local Government Act, 1972 the public be excluded from the meeting for the following items of business

on the grounds that they involve the likely disclosure of exempt information as defined in Paragraph 3 of Part 1 of Schedule 12A of the Act” on the grounds that it contains information relating to financial or business affairs.

Part 2 (Non-Public Information)

7. Bereavement Services Manager's Report (Pages 23 - 28)
8. Chesterfield Crematorium Fees and Charges 2016/17 (Pages 29 - 36)
9. Crematorium Management Plan (Pages 37 - 192)

Yours sincerely,

A handwritten signature in black ink, appearing to be 'Randy', written in a cursive style.

Local Government and Regulatory Law Manager and Monitoring Officer

CHESTERFIELD AND DISTRICT JOINT CREMATORIUM COMMITTEE

Monday, 21st September, 2015

Present:-

Councillor Bagley (Chair for the meeting)

Councillors Blank
A Diouf
Gordon

Councillors Murray-Carr
Ritchie

10 APPOINTMENT OF CHAIR FOR THE MEETING

In the absence of the Chair and the Vice-Chair, the committee agreed for Councillor Bagley to temporarily assume the duties of the Chair for this meeting.

RESOLVED –

That Councillor Bagley act as Chair for this meeting.

11 DECLARATIONS OF INTEREST BY MEMBERS AND OFFICERS RELATING TO ITEMS ON THE AGENDA

No declarations were received.

12 APOLOGIES FOR ABSENCE

Apologies for absence were received from Councillors Ludlow, Huckle, Baxter, Austen, and Kerry.

13 MINUTES OF THE JOINT CREMATORIUM COMMITTEE HELD ON 22 JUNE 2015

RESOLVED –

- (1) That the apology for absence on behalf of Councillor Gordon be noted.

- (2) That the minutes of the Joint Crematorium Committee on 22 June 2015 be approved as a true record, subject to the noting of the above apology for absence, and signed by the Chair.

14 BUDGET MONITORING REPORT - PERIOD 5

The Bereavement Services Manager and the Clerk and Treasurer submitted a report on the Period 5 Budget Monitoring position as at the end of August 2015.

It was noted that the budget was currently showing a favourable profiled variance of £102,460 and this was detailed in the following:

- Employee costs
- Premises Costs
- Transport
- Supplies and Services
- Agency and Contracted Services
- Income

It was anticipated that the outturn for the year would be better than originally forecast. All the above issues were to be taken into account when the revised budget is prepared and presented to the Committee on 14 December 2015.

It was also noted that the External Auditors had returned the 2014/15 accounts with no reported areas of concern.

RESOLVED –

That the report be noted.

REASON FOR DECISION

In order that the Committee is kept informed of the current financial position of the Joint Crematorium.

15 LOCAL GOVERNMENT ACT 1972- EXCLUSION OF THE PUBLIC**RESOLVED –**

That under Regulation 21 (1)(b) of the Local Authorities (Executive Arrangements)(Access to Information)(England) Regulations 2000, the public be excluded from the meeting for the following item of business on the grounds that it involves the likely disclosure of exempt information as defined by Paragraphs 3 of Part 1 of Schedule 12A to the Local Government Act 1972' on the grounds that it contains information relating to financial or business affairs.

16 BEREAVEMENT SERVICE MANAGER'S REPORT

The Bereavement Services Manager submitted a report on matters relating to the operation of the Crematorium.

Information on cremations for the first quarter, together with a comparison of income for the period April/June 2014 against April/June 2015 was provided.

The report detailed the progress that had been made on the refurbishment of the office building and the installation of the new heating system. The crematorium staff were praised for their hard work in providing the very best service during the renovations.

The refurbished office accommodation was to be re-opened following the conclusion of the meeting.

The report also outlined the number of events designed to improve links with the local community and other service users. A candle lit event was planned for 15 October 2015 as part of the International Wave of Light event. Chesterfield SANDS, who were organising this event, passed on their thanks to the Joint Crematorium Committee for all the support they had received.

It was reported that the most recent nomination for the ICCM recycling fund donation had been given to the Macmillan Cancer Centre.

The Bereavement Service Manager also reported that the Crematorium had been awarded the Green Flag Award for the third year running. The

grounds maintenance staff were thanked and congratulated for their hard work and achievements.

RESOLVED –

That the report be noted.

REASON FOR DECISION

To ensure the ongoing quality, cost effectiveness and safe operation of the service.

FOR PUBLICATION

ESTIMATES OF REVENUE EXPENDITURE & INCOME FOR YEARS ENDING 31ST MARCH 2016 ONWARDS

MEETING: CHESTERFIELD AND DISTRICT JOINT CREMATORIUM
COMMITTEE

DATE: 14th December, 2015

REPORT BY: BEREAVEMENT SERVICES MANAGER
CLERK & TREASURER

FOR PUBLICATION:

BACKGROUND PAPERS FOR PUBLIC REPORTS:

TITLE: Estimate Working Papers

LOCATION: Corporate Services Department

1.0 PURPOSE OF REPORT

1.1 To present for Members consideration the Committee's revenue estimates for 2015/16 to 2018/19, as detailed in the attached appendices:

- Appendix 1 - Detailed Estimates
- Appendix 2 - Details of Major variations in 2015/16
- Appendix 3 - Notes on 2016/17 estimates
- Appendix 4 - Employee Summary
- Appendix 5a - Reserves Forecasts
- Appendix 5b - Capital Improvement Reserve

2.0 RECOMMENDATIONS

2.1 That the revenue estimates be approved, subject to the approval of the Fees & Charges and management improvement plan report.

2.2 That the Capital schemes be approved. (para 6.7).

2.3 Redistribution of £200k to Constituent Authorities be approved for 2015/16 & future years (para 7.0).

2.4 That the planned use of reserves be approved (para 6.0)

3.0 **REVISED 2015/16**

3.1 The revised forecast for the current year (**Appendix 1**) shows a surplus of £8,870 after allowing for the estimated fee increase from January 2016, compared to the last approved budget deficit of £3,080.

3.2 Details of the variations are shown in **Appendix 2** and summarised below:

Table 1: Variances – Original to Revised 2015/16			
Para. Ref.		Amount £	Over/(Under)
	Original Budget	3,080	Deficit
	<u>+/- Variances in the year:</u>		
3.3.1	Employees	6,500	Over-spend
3.3.2 & 3.3.5	Premises – net contribution from Cremator Repairs Reserve	30,610	Over-spend
	Transport	(370)	Under-spend
3.3.3	Supplies & Services	11,930	Over-spend
	Central /Admin Support	2,940	Over-spend
3.3.4	Income	(63,560)	Under-spend
	Revised Out-turn	(8,870)	Surplus

Source: Appendix 1

3.3 **Explanation of Significant Variances**

3.3.1 Employees:

- There is currently a vacant post making a saving of £25k.
- Overtime has increased by £16.5k partly due to the need to cover the vacant post and also due to the extended opening hours.
- Increase on pensionable Past Service Costs of £1k.
- £2k has been added to the budget due to the re-grading of an Officer.
- The Bereavement Services Manager has requested £10k to be added to the budget for agency cover due to the potential long-term sickness of an employee.

3.3.2 Premises:

- Estimated cremator repairs of £40k which will be met by a contribution from the Cremator Repairs Reserve (see 3.3.5).
- £13k reduction in utility charges.
- £43.4k has been added to the budgets to cover repairs/improvements highlighted in the Management Improvement Plan as follows:
 - £5k for the memorialisation of the rose beds
 - £3.4k – new ramp to the plant room
 - £20k – external lighting
 - £15k to relocate the waste conveyer

3.3.3 Supplies & Services:

- Carry forward from 2014/15 - £8.1k for the new telephone line to improve broadband speeds which has now been installed.
- £1.6k for digital signage has been moved back to 2016/17 and will be included in the chapel refurbishment project for which separate authorisation will be sort by the Bereavement Services Manager as part of the Management Improvement Plan.
- As part of the Management Improvement Plan £2.4k has been added to budgets in order to allow improvements to the Mess Room to be carried out.

3.3.4 Income:

- A fee increase from £625 to £650 (incl Mercury Abatement & Medical Referees fees) is being proposed from January 2016 this will yield an additional £10.6k in 15/16, (as per the Managers fees & charges report).
- Due to the increased opening hours the Bereavement Services Manager has also increased the number of cremations to be carried out each year from 1,700 to 1,800 which should yield additional income of £58.5k.
- The budget of £25k for the sale of the new memorials has been reduced to £5k for 2015/16 as there was a delay in these being available for sale and due to resourcing issues renewals have been delayed. Going forward the budget has been set at a more realistic £15k.
- A payment of £16,490 is to be received from CAMEO.

3.3.5 Reserves

- A contribution of 40k has been made from the Cremator Repairs Reserve into revenue to fund repairs in 15/16 (see 3.3.2).

3.4 Capital Projects

- A revenue contribution of £172k will be made into the Capital Improvement Reserve to fund current and future projects e.g. the chapel refurbishment (see para 6.7)
- Capital Improvement Reserve – the budget for the chapel refurbishment has been increased to £144k in line with the Management Improvement Plan and moved back to 2016/17. The budget for the reception area and administration office now reflects the latest projected final account. The budget for the heat exchange and boiler has been increased to reflect the amount authorised by the Joint Crematorium Committee on 22nd June 2015. Actual expenditure on the John Deere Gator was £1.4k more than anticipated and authority is sought to fund this from the unallocated reserve.
- Equipment Reserve - £26k will be used this year to purchase a new tractor.

4 ESTIMATES 2016/17

4.1 There is an estimated revenue surplus for the next financial year of **£42,180 (Appendix 1)** after allowing for:

- The January 2016 increase
- No increase in fees & charges from January 2017
- A pay award of 1%
- Revised cremation income based on 1,800 cremations.
- A contribution to the Capital Improvement Reserve of £167k.
- The £65k budget for contributing to the Cremator Repairs Reserve has been split; £35k to fund the reserve and £30k towards cremator repairs in each year.
- A redistribution of £200k to the constituent authorities.

4.2 Expenditure to be funded from reserves

It is proposed that the following be funded from reserves in 2016/17:

- Capital Reserve Expenditure – refurbishment of the chapel which will includes work to the interior and exterior, new furnishing, air conditioning and digital signage is currently estimated at a cost of £144k. Other expenditure includes payment of the retentions for the heat exchange (£2.4k) and reception area (£2.7k).
- The purchase of a new mower at £5k is to be funded from the Equipment Reserve.

5.0 MEDIUM TERM FORECASTS

5.1 The key assumptions made in producing the forecasts in Appendix 1 for 2017/18 and 2018/19 include:

- Pay awards of 1% in 2017/18 and 2018/19.
- No increase in fees & charges.
- Setting aside the Mercury Abatement surcharge income of £81,000 pa into a reserve for future replacements.
- Maintaining a £35k contribution to the Cremator repairs reserves.
- A revenue contribution of £162k in 2017/18 and 2018/19 into the Capital Improvement Reserve.
- Maintaining a redistribution of £200k each year to the constituent authorities.

6.0 RESERVES

6.1 The Joint Crematorium maintains six reserves:

- Revenue Reserve (including the minimum Working Balance)
- Mercury Abatement Reserve
- Equipment Replacement Reserve.
- Organ Reserve
- Capital Improvement Reserve
- Cremator Repairs Reserve

6.2 **Revenue Reserves** – the forecasts in **Appendix 5a** includes the approved fee increase to £650 from January 2016. The forecast level of this reserve over the next few years is well in excess of the minimum level required (£250k). There are still clearly risks, in terms of reducing income, associated with the opening of the new crematorium at Swanwick, however currently this has been mitigated by extended opening hours. Nevertheless, it would be prudent to continue to review this situation.

6.3 **Mercury Abatement Reserve** – **Appendix 5a** shows the contributions which will be made each year from income collected of £81,000 for 2015/16 onwards. The projected balance on the reserve at the end of 2015/16 is £386,218. The £45 charge per cremation is still being made even though the plant is installed and will be set aside for future replacement works.

- 6.4 **Equipment Replacement Reserve – Appendix 5a** shows that the opening balance at the start of 2015/16 was £21,440. The annual contribution of £5,360 will continue each year. After the purchase of the tractor the projected balance is £800.
- 6.5 **Organ Reserve – Appendix 5a** shows an opening balance of £4,500 in 2015/16 and a further contribution of £1,500 in 2015/16 and future years.
- 6.6 **Cremator Repairs Reserve – Appendix 5a** previously a contribution of £65k has been agreed which is then used to fund in year expenditure on repairs to the cremators. Going forward this budget is to be split with £30k going directly to the cremator repair budget in the revenue account and a £35k contribution to reserves. However as repairs are an unknown cost any excess expenditure over the £30k will be funded from this reserve.
- 6.7 **Capital Improvement Reserve – Appendix 5b** shows the contributions made from the revenue account to fund capital schemes, and in which year the scheme will take place. Since the last budget was set a detailed condition survey has been undertaken and detailed in the management improvement plan. Capital expenditure highlighted in this survey has been included in the budgets subject to approval of the improvement plan. Even after this expenditure the projected balance at the end of 2018/19 is in excess of £1m.

A summary of the schemes included in the reserve are as follows:

2015/16-	Car Park (retention) £3.4k
	Reception Area & Admin offices £112.6k
	Heat exchange & boiler £123.2k
	Strewing Grounds £13k
	John Deere Gator £14.6k
2016/17 -	Mower £5k
	Refurbishment Chapel £144k
	Reception Area & Admin offices £2.7k
	Heat exchange & boiler £2.4k

6.8 **Reserves summary**

The table below shows that based on current estimates the earmarked reserves will continue to grow and that a healthy revenue reserve can also be maintained over the medium term.

Reserve	2015/16 Original	2015/16 Revised	2016/17 Estimate	2017/18 Estimate	2018/19 Estimate
Mercury Abatement	382	386	467	548	629
Equipment	1	1	1	7	12
Organ	6	6	7	9	10
Cremator Repairs	77	97	132	167	202
Capital Improvement	787	767	785	947	1,109
Total Earmarked Reserves	1,253	1,257	1392	1,678	1,962
Revenue Reserves	476	496	538	605	668
Total Reserves	1,729	1,753	1,930	2,283	2,630

7.0 REDISTRIBUTION TO CONSITUENT AUTHORITIES

- 7.1 The last redistribution took place in 2014/15 when £200,000 was redistributed.
- 7.2 The planned redistribution in 2015/16 is £200k.
- 7.3 Based on the number of cremations from each area over 3 years the distribution of the £200k would be as follows:

Proposed Distribution to Constituent Authorities

	Proportion	Share
Chesterfield	55%	£110,000
North East Derbyshire	31%	£62,000
Bolsover	14%	£28,000
Total	100%	£200,000

- 7.4 It is proposed that the redistribution be maintained at £200k from 2016/17.

8.0 RECOMMENDATIONS

- 8.1 That the revenue estimates be approved, subject to the approval of the fees & charges and management improvement plan reports.

- 8.2 That the Capital schemes be approved. (para 6.7).
- 8.3 Redistribution of £200k to Constituent Authorities be approved for 2015/16 & future years. (para 7.0)
- 8.4 That the planned use of reserves be approved (para 6.0)

A. DUNN
Bereavement Services Manager

B. DAWSON
Clerk & Treasurer to the Joint Committee

December 2015

Further information on this report can be obtained from David Corker, Accountancy Services (Ext. 2010) or Angela Dunn, Bereavement Services Manager (Ext. 5881).

APPENDIX 2
CHESTERFIELD AND DISTRICT JOINT CREMATORIUM COMMITTEE
Revised Estimate 2015/16 – Details of Major Variation

Net Expenditure (decreased by £11,950)	+ Increase / (Reduction)
1. <u>Employee Expenses</u>	
Overtime/Sickness cover	4,910
Pensions	1,590
2. <u>Premises Related Expenses</u>	
Cremator repairs	40,000
Reduction in Utility charges	(12,820)
Repairs in management plan (Rose beds, plant room ramp, waste conveyor & external lighting)	43,400
Minor variances	30
3. <u>Transport Related Expenses</u>	
Misc decrease	(370)
4. <u>Supplies and Services</u>	
Carry forward 14/15 – (see para 3.3.3)	8,100
Digital signage – moved to 16/17	(1,640)
Subscription to online Book of Remembrance	1,680
Misc supplies & services	1,290
Improvements to Mess Room	2,500
Reduction in contribution to Cremator Repairs (see para 3.3.5)	(40,000)
5. <u>Central Admin Support</u>	
Increase in various recharges	2,940
6. <u>Income</u>	
Increase in Cremation income	(64,010)
Increase in Medical Referee Fees	(2,030)
Decrease in sale of memorials	20,000
CAMEO income	(16,490)
Miscellaneous income	(1,030)
Total	(11,950)

CHESTERFIELD AND DISTRICT JOINT CREMATORIUM COMMITTEE

Notes on 2016/17 Estimates

1. Inflation

- a) Pay Award Manual & Staff 1%

2. Premises

- a) £12k included for alterations to the public toilets in the waiting room area (see condition survey).
- b) £4k included for improvements to the Book of Remembrance Room (see condition survey).
- c) £5k included to purchase a new mower.
- d) £2k included for new signage (see condition survey).
- e) £30k budget allocated to cremator repairs.

3. Supplies & Services

- a) £8k included for a new floral tribute area near the vestry exit (see condition survey).

6. Income

- a) Based on 1,800 Cremations.
- b) The estimates include a recharge to Chesterfield Borough Council for the cost of a Joint Bereavement Service.
- c) An increase to £650 per cremation from January 2016.
- d) The budget for income from the sale of memorials has been revised from £25k to £15k.

CHESTERFIELD AND DISTRICT JOINT CREMATORIUM COMMITTEE

EMPLOYEE SUMMARY

Estimated number of employees on which the budget is based

	2015/16 Base			2016/17 Base		
	Full Time	Part Time	F.T.E.	Full Time	Part Time	F.T.E.
Salaried staff	4	0	4	4	0	4
Other Employees	4	0.5	4.5	5	0.5	5.5
	8	0.5	8.5	9	0.5	9.5

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CHESTERFIELD AND DISTRICT JOINT CREMATORIUM COMMITTEE

Estimates of Revenue Expenditure and Income

2015/16, 2016/17, 2017/18 & 2018/19

	Actual 2014/15	Original Budget 2015/16	Revised Budget 2015/16	Original Budget 2016/17	Original Budget 2017/18	Original Budget 2018/19
Expenditure						
Employee Expenses	283,413	296,560	303,060	323,500	328,220	332,110
Premises Related Expenses	206,687	156,490	232,100	208,770	195,080	202,490
Minor Capital expenditure direct from capital		5,000	0	0	0	0
Transport Related Expenses	3,119	5,150	4,780	4,780	4,780	4,780
Supplies & Services	129,432	143,460	155,390	142,820	134,720	135,030
Agency & Contracted Services	10,360	10,350	12,110	10,960	11,070	11,180
Central, Departmental and Technical Support	44,731	50,570	51,740	65,320	65,810	66,800
Capital Charges	99,212	104,010	101,470	120,810	117,900	115,980
Direct Revenue Financing of Capital	1,162	1,110	1,120	1,070	1,030	990
Total Expenditure	778,116	772,700	861,770	878,030	858,610	869,360
Income						
Fees & Charges - Cremation Fees	1,185,880	951,410	1,018,620	1,052,370	1,052,370	1,052,370
- Sales	785	25,570	5,570	15,570	15,570	15,570
- Other	49,679	48,340	48,340	48,340	48,340	48,340
- Mercury Abatement	123,873	76,500	97,490	81,000	81,000	81,000
Other Income	90,796	84,150	84,010	86,980	95,750	103,620
Total Income	1,451,013	1,185,970	1,254,030	1,284,260	1,293,030	1,300,900
Net (Cost)/Income of Service	672,897	413,270	392,260	406,230	434,420	431,540
Asset Charge Contribution	99,212	104,010	101,470	120,810	117,900	115,980
Contribution to Capital Replacement Reserve	(496,000)	(172,000)	(172,000)	(167,000)	(162,000)	(162,000)
£45 surcharge to Mercury Abatement Reserve	(99,810)	(76,500)	(81,000)	(81,000)	(81,000)	(81,000)
Contribution (to)/from Organ Reserve	(1,500)	(1,500)	(1,500)	(1,500)	(1,500)	(1,500)
Contribution to Cremator repairs Reserve	(29,227)	(65,000)	(25,000)	(35,000)	(35,000)	(35,000)
Contribution to Equipment Replacement Reserve	(5,360)	(5,360)	(5,360)	(360)	(5,360)	(5,360)
Redistribution to Constituent Authorities	(200,000)	(200,000)	(200,000)	(200,000)	(200,000)	(200,000)
SURPLUS/ (DEFICIT) IN YEAR	(59,788)	(3,080)	8,870	42,180	67,460	62,660
Reserves Brought Forward	546,540	486,752	486,752	495,622	537,802	605,262
Revenue Reserve Carried Forward	486,752	483,672	495,622	537,802	605,262	667,922
Number of Cremations	2,238	1,700	1,800	1,800	1,800	1,800

Revenue Reserves						
	Outturn 2014/15	Original Budget 2015/16 £	Revised Budget 2015/16 £	Original Budget 2016/17 £	Original Budget 2017/18 £	Original Budget 2018/19 £
Bal b/fwd at start of year after redistribution	546,540	486,752	486,752	495,622	537,802	605,262
Surplus / (Deficit) in the year	(59,788)	(3,080)	770	42,180	67,460	62,660
Bal before c/fwd	486,752	483,672	487,522	537,802	605,262	667,922
Carry forward to 2015/16	8,100		8,100			
Bal c/fwd	478,652	483,672	495,622	537,802	605,262	667,922
Minimum working balance required - (10%) of turnover b/f	(250,000)	(119,000)	(250,000)	(250,000)	(250,000)	(250,000)

Mercury Abatement Reserve						
	Outturn 2014/15	Original Budget 2015/16 £	Revised Budget 2015/16 £	Original Budget 2016/17 £	Original Budget 2017/18 £	Original Budget 2018/19 £
Bal b/fwd at start of year	205,408	305,218	305,218	386,218	467,218	548,218
£45 Surcharge	99,810	76,500	81,000	81,000	81,000	81,000
Transfer to Capital Reserve						
	305,218	381,718	386,218	467,218	548,218	629,218

Equipment Replacement Reserve						
	Outturn 2014/15	Original Budget 2015/16 £	Revised Budget 2015/16 £	Original Budget 2016/17 £	Original Budget 2017/18 £	Original Budget 2018/19 £
Bal b/fwd at start of year	16,080	21,440	21,440	800	1,160	6,520
Contributions from revenue	5,360	5,360	5,360	5,360	5,360	5,360
Expenditure in year		(26,000)	(26,000)	(5,000)		
Balance c/fwd at end of year	21,440	800	800	1,160	6,520	11,880

Organ Reserve						
	Outturn 2014/15	Original Budget 2015/16 £	Revised Budget 2015/16 £	Original Budget 2016/17 £	Original Budget 2017/18 £	Original Budget 2018/19 £
Bal b/fwd at start of year	3,000	4,500	4,500	6,000	7,500	9,000
Contributions from revenue	1,500	1,500	1,500	1,500	1,500	1,500
Expenditure in year						
Balance c/fwd at end of year	4,500	6,000	6,000	7,500	9,000	10,500

Cremator Repairs Reserve						
	Outturn 2014/15	Original Budget 2015/16 £	Revised Budget 2015/16 £	Original Budget 2016/17 £	Original Budget 2017/18 £	Original Budget 2018/19 £
Bal b/fwd at start of year	43,003	72,229	72,229	97,229	132,229	167,229
Contributions from revenue	35,000	65,000	65,000	35,000	35,000	35,000
Expenditure in year	(5,774)	(60,000)	(40,000)			
Balance c/fwd at end of year	72,229	77,229	97,229	132,229	167,229	202,229

Capital Improvement Reserve – (at current prices + separate inflation provision)

	Outturn 2014/15	Original Budget 2015/16 £	Revised Budget 2015/16 £	Original Budget 2016/17 £	Original Budget 2017/18 £	Original Budget 2018/19 £
Mercury Abatement Plant, Cremators & building works						
Balance b/fwd	68,582	0	0			
In year spend						
Transfer to/from other reserves	(68,582)					
Contribution to other reserves			0			
C/fwd end of year	0	0	0			
Chapel Refurbishment						
Balance b/fwd	0			72000		
In year spend		(72,000)		(144,000)		
Transfer from other reserves				72,000		
Contribution from revenue		72,000	72,000			
C/fwd end of year	0	0	72,000	0	0	0
Car Park						
Balance b/fwd	26504	3,412	3,412			
In year spend	(23,092)	0	(3,412)			
Contribution from revenue						
C/fwd end of year	3,412	3412	-	0	0	0
Reception Area & Admin block						
Balance b/fwd	25,000	25,000	25000	2,699		
In year spend		(85,000)	(112,599)	(2,699)		
Transfer from other reserves		60,000	90,298			
Contribution from revenue						
C/fwd end of year	25,000	-	2,699	0	0	0
Strewing Grounds						
Balance b/fwd	13,000	13,000	13,000	-		
In year spend		0	(13,000)			
Contribution from revenue						
C/fwd end of year	13,000	13,000	-	-	-	-
Heat exchange & boiler						
Balance b/fwd	-			2,408		
In year spend		(90,000)	(123,204)	(2,408)		
Transfer from other reserves		90,000	125,612			
Contribution from revenue						
C/fwd end of year	-	-	2,408	-	-	-
John Deere Gator						
Balance b/fwd		13,195	13,195			
In year spend			(14,600)			
Transfer from other reserves			1,405			
Contribution from revenue	13,195					
C/fwd end of year	13,195	13,195	-	-	-	-
Unallocated						
B/fwd start of year	256,050	807,437	807,437	690,122	785,122	947,122
In year spend						
Transfer from other reserves	68582	-150,000	-217,315	(72,000)		
Contribution from revenue	482,805	100,000	100,000	167,000	162,000	162,000
C/fwd end of year	807,437	757,437	690,122	785,122	947,122	1,109,122
Total - all schemes						
B/fwd start of year	389,136	862,044	862,044	767,229	785,122	947,122
In year spend	(23,092)	(247,000)	(266,815)	(149,107)	0	0
Transfer from other reserves				0	0	0
Contribution from revenue	496,000	172,000	172,000	167,000	162,000	162,000
C/fwd end of year	862,044	787,044	767,229	785,122	947,122	1,109,122

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